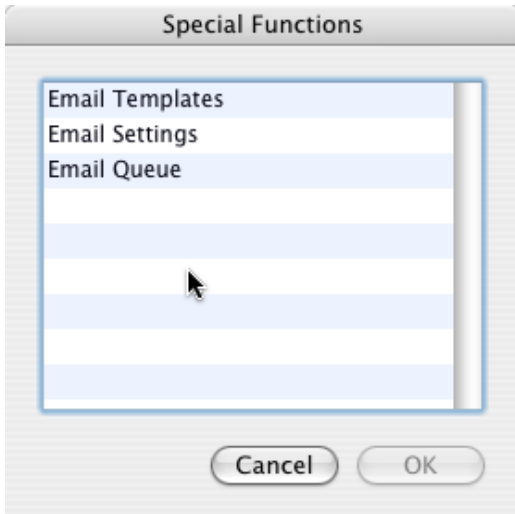




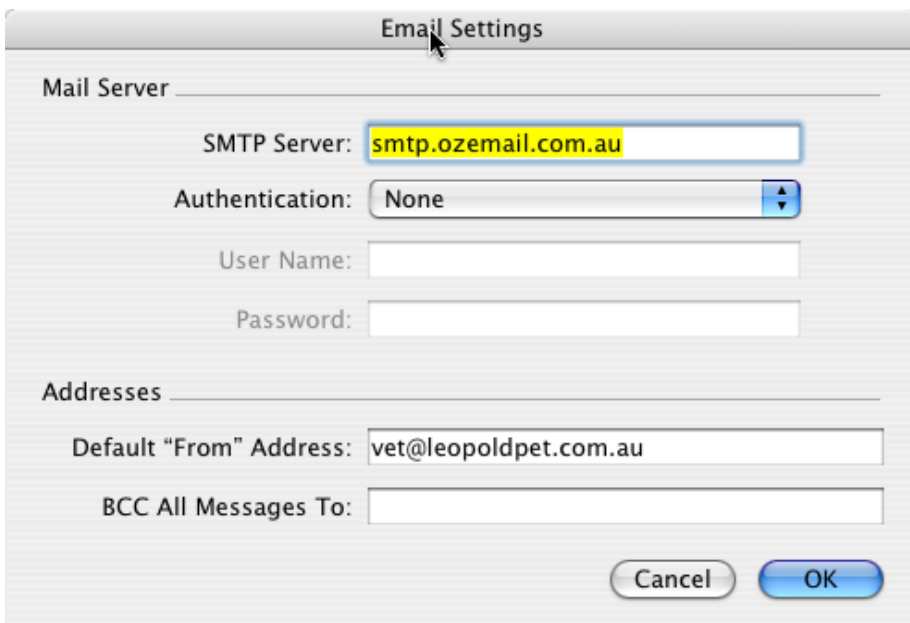
### Bug Report

In the new version there is a bug report button,  
here are some tips for how to fill out a bug report:

- 1/ First of all you will need to specify your email settings.
- 2/ From the Tools menu choose Special Functions.  
Choose Email Settings & click OK



- 3/ Email Settings  
In my case I have chosen smtp.ozemail.com.au because we use ozemail for our internet connection at work. I don't need to specify a user name and password for this account.  
*You might need to contact your ISP if you are unsure.*



- 4/ Making a bug report.  
After clicking the bug report window the compose message window will open.

New Message

Send Delete Templates Check Spelling

From: Wayne Stewart <waynestewart@mac.com>

To: 4vet Bug Report <4vetbug@mactobasics.com>

CC:

BCC:

Subject: [4vet bug]

Wayne:

A bug occurred when I was trying to:

-----

This occurs:

Every time

Occasionally

Once only

-----

This is a:

Feature request

Cosmetic bug

Unexpected (or incorrect) result

Crashed the program

-----

I consider this bug to be:

High priority

Medium priority

Low priority

Enter the bug report details and click the send button.

From: This will be the "default from address" but you can override this if desired.

To: This is the "official" bug report email address. You can edit this address, but bug reports sent to a different address may not be noticed.

CC: Send a copy to another person, separate by comma

BCC: if sending to more than one person.

Subject: Append a description of the bug to the prefix [4vet bug] Admission form incorrect

Wayne:

A bug occurred when I was trying to:  
 Enter the bug report in as much detail as possible

-----

Put an X in the appropriate box:  
 This occurs:

- Every time
- Occasionally
- Once only

-----  
Put an X in the appropriate box:

This is a:

- Feature request
- Cosmetic bug
- Unexpected (or incorrect) result
- Crashed the program

-----  
Put an X in the appropriate box:

I consider this bug to be:

- High priority
- Medium priority
- Low priority

---

Example of a bad bug report:

Problems

- 1/ No subject (it was left as [4vet bug])
- 2/ Description does not describe in sufficient detail **how** problem occurred
- 3/ Description does not describe in sufficient detail **where** problem occurred
- 4/ Swearing is not helpful ;-)

Wayne:

A bug occurred while I was trying to:

Just fix the bloody thing TOO SMALL, NO OWNER address, need more space to sign, cost blood twice on form

-----  
This occurs:

- Every time
- Occasionally
- Once only

-----  
This is a:

- Feature request
- Cosmetic bug
- Unexpected (or incorrect) result
- Crashed the program

-----  
I consider this bug to be:

- High priority
- Medium priority
- Low priority

---

Example of a good bug report:

Subject: [4vet bug] Admission form incorrect

A bug occurred while I was trying to:  
Print admission form document from Appointment Diary  
Text is too small.  
The owner address does not appear.  
Not enough space for signatures.  
Cost of blood test is repeated on form.

---

This occurs:

- Every time
  - Occasionally
  - Once only
- 

This is a:

- Feature request
  - Cosmetic bug
  - Unexpected (or incorrect) result
  - Crashed the program
- 

I consider this bug to be:

- High priority
- Medium priority
- Low priority